

DID YOU HAVE AN EVENT?

Chairperson: _____

Date: _____

Name of Event: _____

Description of Event: _____

Who is this event for: _____

Total Volunteers: # _____

How many volunteers are church members: # _____

Attendance: # of people served _____

Donations received: \$ _____

Grant money received: \$ _____

Person completing this form: (Print) _____

(Signature) _____

Additional Documents Attached? Yes/No (Please Circle One)